



# **The Thomas Adams School**

## **Policy Statement**

### **Charging and Remissions**

Updated August 2017

Reviewed by Governors

**MATERIALS:**

The School has a limited budget for some subjects eg design and technology materials and therefore a small contribution is requested from each student who wishes to take their work home upon completion. If any parent/carer would like to discuss possible assistance in making the requested contribution, please contact the Headteacher or the Business Manager. All such enquiries are dealt with on a discretionary basis and treated as strictly confidential. Free School Meals students are paid for using Pupil Premium.

**NON-RESIDENTIAL ACTIVITIES/VISITS:**

- Undertaken during 'School Time' or
- Undertaken outside 'School Time' but which fulfil curriculum requirements

The School is only able to offer such activities/visits if sufficient Parents/Carers are willing to make a voluntary contribution. There is no legal obligation for Parents/Carers to contribute and, whether a contribution is made or not, all students will be treated alike. However, in view of their value to students it is hoped that adequate support for such activities/visits is received. If the activity/visit does have to be cancelled due to insufficient support all monies paid will be refunded.

On any occasion if any Parent/Carer wishes to discuss possible assistance in meeting some or all of the proposed contribution, please contact the Headteacher. All such enquiries are dealt with on a discretionary basis and treated as strictly confidential. Free School Meals students are again supported using Pupil Premium.

**RESIDENTIAL ACTIVITIES/VISITS:**

- Undertaken during 'School Time' or
- Undertaken outside 'School Time' but which fulfil curriculum requirements

The School is only able to offer such activities/visits if sufficient Parents/Carers are willing to cover full costs. In view of their value to students it is hoped that adequate support will be received, but if such activities/visits have to be cancelled due to insufficient support all monies paid will be refunded. Free School students, again, may be supported using Pupil Premium.

In certain circumstances some assistance towards costs may be available, and any Parent/Carer wishing to discuss this should contact the Headteacher. All such enquiries are treated as strictly confidential.

**ALL OTHER NON-RESIDENTIAL AND RESIDENTIAL ACTIVITIES/VISITS**

i.e. Those undertaken outside 'School Time' and which don't fulfil curriculum requirements.

The School is only able to offer such activities/visits if sufficient Parents/Carers are willing to cover the full cost. In view of their value to students it is hoped that adequate support will be received, but if such activities/visits have to be cancelled due to insufficient support all monies paid will be refunded.

In certain circumstances some assistance towards costs may be available, and any Parent/Carer wishing to discuss this should contact the Headteacher or Business Manager. All such enquiries are treated as strictly confidential. Pupil Premium will, in some cases, be used here to aid inclusion and self-esteem.

**UNIFORM**

All uniform should be brought at the School Uniform provider. If families are concerned about the costs involved they should contact the school.

**SCHOOL DINNERS**

The cashless catering system will allow students to go one meal "overdrawn" so there should be no need for any student to go without food but obviously each account needs updating regularly.