

Dear

Shingler Group Apprentice Experience Day

Following the interest you have expressed in an apprenticeship with us, I am pleased to inform you that you have been selected to attend our first ever apprentice experience day on Saturday 13th April. The event will take place at our Cruckmeole Meadows Site in Hanwood, near Shrewsbury, SY5 8JN.

You will get the opportunity to work with some of our skilled tradesman looking at various different carpentry, bricklaying and general maintenance skills. It will very much be a hands-on day so you will need to arrive in warm clothes which you don't mind getting dirty. A waterproof coat would also be a good idea! If you have steel-toe capped boots, please wear them, if not, they will be provided on the day.

During the day we will be informally assessing your capabilities and attitude and most importantly, finding out where your interests lie. We will be carrying out one-on-one interviews throughout the day to talk to you in more detail about the careers we can offer, where you will also get the chance to ask any questions you may have.

The order of the day will be as follows:

8am – Arrivals and welcome

8.15am – Health & Safety Inductions and issuing of Personal Protective Equipment

8.45am to 1pm - Split into groups to carry out skills experience

11am to 1pm – Individual interviews (during skills experience)

1pm to 1.30pm – Wrap-up discussion and next steps to an apprenticeship

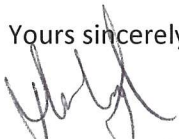
1.45pm – Finish

We will endeavour to stick to the above timetable as closely as possible, but times may change if we have inclement weather.

In order for us to prepare for the event and to give you the best experience possible, it is imperative that we know if you are coming so **please could you confirm your attendance by emailing: emily@shinglerhomes.co.uk or telephoning 01939 291082.**

Please do not hesitate to contact us with any queries and I look forward to meeting you on the day.

Yours sincerely,



Jeremy Shingler
**Managing Director
For The Shingler Group**