

Thomas Adams School Provider Access Policy

Introduction

This policy statement sets out the school arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make application for the full range of academic and technical courses.

Management of provider access requests

Procedure

Career Leaders

Year 7 - 11

A provider wishing to request access should contact **Tom McAleavy (Assistant Headteacher) / Kim Weston (Career Advisor) / James Hargreaves (PSE/IAG Co-ordinator)**
Telephone 01939 237000

Email; tm@thomasadams.net / kweston@thomasdams.net / jdh@thomasadams.net

Or

Year 12-13

A provider wishing to request access should contact **Liam Allen**

Email: lja@thomasadams.net

Safeguarding

The school policy on safeguarding (available on the school website) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and Facilities

The school can offer the following facilities; the main hall. Stanier hall, classrooms (with computer access when available), careers hub or seminar room available for discussions between the provider and students, as appropriate to the activity and agreed with the school. The school will also make available sound and visual equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leaders or a member of their team.

Providers are welcome to leave a copy of their presentation / prospectus or other relevant course literature. These will be displayed in the Careers Hub / 6th Form Library and electronic versions will be placed on the school website.

Opportunities for Access

A number of events, integrated into the school career programme, will offer providers an opportunity to come into school to speak to pupils and / or their parents. (Gatsby Benchmark)

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Assemblies focused on challenging stereotypes in the workplace (3/5)	National Careers Week Presentations (Business) (5) Assemblies focused on challenging stereotypes in the workplace (5) PSHE Curriculum Days (Broadening Horizons) (4)	Activities Week focused on Employability Skills (2)
Year 8	Assemblies focused on challenging stereotypes in the workplace (3/5)	National Careers Week Presentations (Business) (5/7) Assemblies focused on challenging stereotypes in the workplace (3/5) PSHE Curriculum Days (Broadening Horizons) (4)	Careers Fair (Academic, Technical, Business) (5/7) Activities Week focused on Employability Skills (2)
Year 9	Assemblies focused on Career Pathways (pathways from qualifications in Subjects) (4)	National Careers Week Presentations (Business / Apprenticeship Pathway) (5/7) KS4 Options Evenings (focus on pathways to careers) (4) Assemblies focused on Career Pathways (pathways from qualifications in Subjects) (4) PSHE Curriculum Days (pathways to careers) (4)	Careers Fair (Academic, Technical, Business) (5/7) Assemblies / Workshops focused on study skills (4) National Enterprise Competition (support in delivery) (5) Activities Week focused on Employability Skills (2)
Year 10	Works Experience Presentation (Students & Parents Evening) – Business Opportunities (6) Assemblies focused on Employability Skills / Works Experience Placements (6) Assemblies / Workshops focused on revision skills (4)	National Careers Week Presentation (Apprenticeship Information / University Pathway) (5/7) Assemblies focused on Employability Skills / Works Experience Placements (5/6) Targeted Workshops with Vocational / Technical providers (7) PSHE Curriculum Days (employability skills / LMI) (2/4)	Careers Fair (Academic, Technical, Business) (5/7) Assemblies focused on Employability Skills (2) Targeted Workshops with Vocational / Technical providers (7) National Enterprise Competition (support in delivery) (5)

Year Group	Autumn Term	Spring Term	Summer Term
Year 11	<p>Assembly Presentations focused on Post 18 opportunities (2/5/7)</p> <p>Targeted Workshops with Vocational / Technical providers (7)</p> <p>PSHE Curriculum Days (application & interview technique) (2)</p> <p>Assemblies / Workshops focused on revision skills – revisited (4)</p>	<p>National Careers Week Presentation (National Citizen Service / University Pathway) (2/7)</p> <p>Targeted Workshops with Vocational / Technical providers (7)</p> <p>Assemblies / Workshops focused on revision skills – revisited (4)</p>	
Year 12	<p>Form Time Registration/ PSE Foci-Ongoing (4)</p> <p>Assemblies / Workshops focused on revision skills – revisited (4)</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities (5/7)</p>	<p>Form Time Registration/ PSE Foci- Ongoing (4)</p> <p>Assemblies / Workshops focused on revision skills – revisited (4)</p>	<p>Form Time Registration/ PSE Foci-Ongoing (4)</p> <p>Assemblies / Workshops focused on revision skills – revisited (4)</p> <p>Futures Day (2/5/7)</p>
Year 13	<p>Form Time Registration/ PSE Foci-Ongoing (4)</p> <p>Assemblies / Workshops focused on revision skills – revisited (4)</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities (5/7)</p> <p>Apprenticeship Briefing (2/5)</p>	<p>Form Time Registration/ PSE Foci- Ongoing (4)</p> <p>Careers Conference- 9 providers focused on apprenticeships and accessing the Job Market. (2/5)</p> <p>CV Drop in Sessions and Employment meetings (2)</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities (5/7)</p>	<p>Form Time Registration/ PSE Foci-Ongoing (4)</p> <p>CV Drop in Sessions and Employment meetings (2/5)</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities. (5/7)</p>

Approval and Review

Approved **(date)** by Governors at Curriculum and Standards Committee

Next Review: **(date)**

Signed: **Chair of Governors**

Headteacher:.....