



The Thomas Adams School

Provider Access Policy Statement

Date of Latest Version	October 2021
Agreed by Governors	
Date of Next review	October 2023
Review Cycle	Every 2 Years

Statutory Duty

“The careers strategy explains that good careers guidance connects learning to the future. It motivates young people by giving them a clearer idea of the routes to jobs and careers that they will find engaging and rewarding. Good careers guidance widens pupils’ horizons, challenges stereotypes and raises aspirations. It provides pupils with the knowledge and skills necessary to make successful transitions to the next stage of their life. This supports social mobility by improving opportunities for all young people, especially those from disadvantaged backgrounds and those with special educational needs and disabilities.”

“The statutory framework requires every school to secure independent careers guidance for all year 8 to 13 pupils. This makes sure that all pupils have access to external sources of information on the full range of education and training options.”

(Careers Guidance and access for education and training providers, Jan 2018)

Ethos

“Strong school leadership is crucial to raising the aspirations of all pupils, encouraging them to overcome barriers to success and to do what it takes to fulfil their potential”

(Careers Guidance and Inspiration in Schools, March 2015)

Principles of CEIAG

To achieve this aim, Thomas Adams’ careers strategy uses the **Gatsby Charitable Foundation’s** Benchmarks and the **Careers Development Institutes framework** to develop and improve its careers provision. This statutory guidance has been restructured around the Benchmarks and framework with information on what schools need to do to meet each one. These Benchmarks are not a statutory framework but by adopting them, the school is confident that they are fulfilling our legal duties: the existing duty to secure independent careers guidance and the new duty to provide opportunities to a range of providers of technical education and apprenticeships to access pupils to inform them about technical education qualifications or apprenticeships.

Thomas Adams School Provider Access Policy

Introduction

This policy statement sets out the school arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

The school recognises that Careers Education can start in Year 7, in addition to the statutory Year 8-13 entitlement, as such the school provides all students with the following:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make application for the full range of academic and technical courses.
- Independent Careers Information and Guidance on and one to one basis.

Management of provider access requests Procedure

Year 7 - 13

A provider wishing to request access should contact **James Hargreaves (Assistant Headteacher) / Julie Squire (Key Stage 5 Manager) Kim Weston (Career Advisor)**
Telephone 01939 237000
Email; jd@thomasadams.net / jes@thomasadams.net / kweston@thomasadams.net

Safeguarding

The school policy on safeguarding (available on the school website) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and Facilities

The school can offer the following facilities; the main hall, Stanier hall, classrooms (with computer access when available), careers hub or seminar room available for discussions between the provider and students, as appropriate to the activity and agreed with the school. The school will also make available sound and visual equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leaders or a member of their team. Please be aware that due to the COVID-19 pandemic, we may be unable to allow entry for outside speakers and ask that any sessions be held online via MS Teams.

Providers are welcome to leave a copy of their presentation / prospectus or other relevant course literature. These will be displayed in the Careers Hub / 6th Form Library and electronic versions will be placed on the school website.

Refusal of Access

The school has a Careers Programme (See Careers Programme), built upon the CDI and Gatsby Benchmarks. If an organisation is interested in accessing our students, they should contact the school enquiries email (enquiries@thomasadams.net) or the emails contact above. Please note, we may refuse providers access on the grounds that another provider, with good links with the school has already been invited in to talk about a specific type of qualification or option. It would be felt that to invite a similar provider in, is a duplication of information about the different courses and qualification options available. Students are directed to look at specific providers in other ways, such as college open evenings, taster events, prospectuses freely available for pupils to access in school and through discussion with independent Careers Adviser. As such if we refuse, we are more than happy to have the organisations information to distribute to students.

Opportunities for Access

A number of events, integrated into the school career programme, will offer providers an opportunity to come into school to speak to pupils and / or their parents. (Gatsby Benchmark) Please note this is not an exhaustive list of all activities provided by the school (for that see Careers Programme, instead this is a list of activities outside organisations may wish to support the school with)

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Organisations may offer to support students in PSHE lessons about aspiration and teamwork.	National Careers Week Presentations (Business) Assemblies focused on challenging stereotypes in the workplace Assemblies on the importance of Maths and English Careers Fair (Academic, Technical, Business)	Activities Week focused on Employability Skills
Year 8	Assemblies focused on different pathways into work.	National Careers Week Presentations (Business) Assemblies focused on challenging stereotypes in the workplace Enterprise Day (PSHE) Assemblies on the importance of Maths and English Careers Fair (Academic, Technical, Business)	PSHE Curriculum Days (Kudos Training) Activities Week focused on Employability Skills
Year 9	Assemblies focused on Career Pathways	National Careers Week Presentations (Business / Apprenticeship Pathway)	Assemblies / Workshops focused on study skills

	<p>(pathways from qualifications in Subjects)</p> <p>PSHE Curriculum Days (Kudos Training)</p> <p>Assemblies focused on Career Pathways (pathways from qualifications in Subjects)</p>	<p>KS4 Options Evenings (focus on pathways to careers)</p> <p>Assemblies focused on Career Pathways (pathways from qualifications in Subjects)</p> <p>Assemblies on the importance of Maths and English</p> <p>PSHE Curriculum Days (Kudos Training)</p> <p>Careers Fair (Academic, Technical, Business)</p>	<p>National Enterprise Competition (support in delivery)</p> <p>Enterprise Day (PSHE)</p> <p>Activities Week focused on Employability Skills</p>
Year 10	<p>Works Experience Presentation (Students & Parents Evening) – Business Opportunities</p> <p>Assemblies focused on Employability Skills / Works Experience Placements</p> <p>Assemblies / Workshops focused on revision skills</p>	<p>National Careers Week Presentation (Apprenticeship Information / University Pathway)</p> <p>Assemblies focused on higher education</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>Assemblies on the importance of Maths and English</p> <p>PSHE Curriculum Days (employability skills / LMI / Careers)</p> <p>Careers Fair (Academic, Technical, Business)</p>	<p>Assemblies focused on Employability Skills</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>National Enterprise Competition (support in delivery)</p> <p>Preparing for Work Experience Assembly</p> <p>Work Experience Week</p>
Year Group	Autumn Term	Spring Term	Summer Term
Year 11	<p>Assembly Presentations focused on Post 18 opportunities</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>PSHE Curriculum Days (application & interview technique)</p> <p>Assemblies / Workshops focused on revision skills – revisited</p>	<p>National Careers Week Presentation (National Citizen Service / University Pathway)</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Careers Fair (Academic, Technical, Business)</p> <p>PSHE Lesson on Customer Service</p>	

	<p>Elevate Education Revision workshop</p> <p>PSHE Curriculum Days (Kudos – post 16 options)</p>		
Year 12	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Ongoing career and apprenticeships opportunities notification on Teams</p>	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>University related assemblies</p>	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Futures Day</p>
Year 13	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Ongoing career and apprenticeships opportunities notification on Teams</p> <p>Apprenticeship Briefing</p> <p>CV checking service</p> <p>Mock Interview and Assessment Day</p>	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Careers Conference- 9 providers focused on apprenticeships and accessing the Job Market.</p> <p>CV Drop in Sessions and Employment meetings</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities</p> <p>Apprenticeship Briefings</p>	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>CV Drop in Sessions and Employment meetings</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities</p> <p>Apprenticeship Briefings</p>